



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-20[21]² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
University of Split Livanjska 5, HR- 21000 Split	HR SPLIT01	Institutional Coordinator: Ana Ćosić International Relations Office e-mail: acosic@unist.hr Tel: +385 21 440 343 Fax: +385 21 440 344	www.unist.hr

¹ Inter-institutional agreements can be signed by two or more higher education institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Faculty of Science Teslina 12/III, 21000 Split		Faculty coordinator: Milica Klaričić Bakula tel: +385 21 385133 e-mail: milica@pmfst.hr	http://www.pmfst.hr/eng/
Université Paul Sabatier Toulouse II	F TOULOUS03	Mme Séverine Lor , Head of European Office 118 route de Narbonne – Forum Louis Lareng- 1er étage – 31062 TOULOUSE Cedex 9 - France Tel: + 33.5.61.55.73.92; Fax: + 33.5.61.55.72.95 E-mail: severine.lor@adm.ups- tlse.fr	http://www.univ- tlse3.fr/
		Isabelle Dadou , Erasmus coordinator in Physics Université Paul Sabatier Toulouse III OMP/LEGOS 14 Avenue E. Belin 31400 Toulouse cedex, France Phone : + 33 5 61 33 29 54 Fax: + 33 5 61 25 32 05 Mail : <a href="mailto:isabelle.Dadou@legos.obs-
mip.fr">isabelle.Dadou@legos.obs- mip.fr	

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCE D]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
					[total number of months of the study periods or average duration*]	
HR SPLIT01	F TOULOUS03	0533 (441)	Physics	2 nd and 3 rd	2 students/ 12 months	
		0521	Environmental Sciences or			
		0532	Earth Sciences			

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

		(4437) (4438)	(Meteorology) (Oceanography)			
F TOULOUS03	HR SPLIT01	0533 (441)	Physics	2 nd	2 students/ 12 months	
		0521	Environmental Sciences or Earth Sciences			
		0532 (4437) (4438)	(Meteorology) (Oceanography)			
		0533	Biophysics	3 rd		

[*Optional: subject area code & name and study cycle are optional. Inter-Institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods Staff Mobility for Teaching Staff Mobility for Training * [total number of days of teaching periods or average duration *]	
HR SPLIT01	F TOULOUS03	0533 (441)	Physics	2 teachers/ 10 days/ 16 teaching hours	2 persons/ 10 days
		0521	Environmental Sciences or Earth Sciences		
		0532 (4437) (4438)	(Meteorology) (Oceanography)		
F TOULOUS03	HR SPLIT01	0533 (441)	Physics	2 teachers/ 10 days/ 16 teaching hours	2 persons/ 10 days
		0521	Environmental Sciences or Earth Sciences		
		0532 (4437) (4438)	(Meteorology) (Oceanography)		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HR SPLIT01		Croatian	English	English B2	English C1
F TOULOUS03		French	English	B2 (French)	B2 (English / French)

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

HR SPLIT01:

In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: erasmus@unist.hr

F TOULOUS03:

The main language of instruction in the University Paul Sabatier is french. Good written and oral Knowledge of French is necessary. However, at Master Level, some courses could be in English.
We also have a student association AEGEE which provides help to people with special needs to integrate.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
HR SPLIT01	1 June	1 November
F TOULOUS03	31 May	15 November

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 4-6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The above parties agree to co-operate in the activities shown below within the Erasmus + programme. Both parties agree to abide by the principles and conditions set out in the Guidelines for Applicants and Erasmus Charter. Both parties undertake to abide by the bilaterally agreed terms of this co-operation agreement.

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

F TOULOUS 03

The receiving institutions will send their decisions within 4 weeks after deadline.

A transcript of records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

Termination of this agreement or changes in the data set above can be amended annually, if communicated before December 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

HR SPLIT01: <http://www.unist.hr/InternationalRelations/ImportantDocuments/tabid/413/Default.aspx>

Traditional Grading system is as follows:

- 1 - fail
- 2 - pass, sufficient
- 3 - good
- 4 - very good
- 5 - excellent

F TOULOUS03:

The French grading system is based mostly on a 20-point grading scale:

- 16-20: very good (*très bien*: TB)
- 14-15.9: good (*bien*: B)
- 12-13.9: satisfactory (*assez bien*: AB)
- 10-11.9: correct (*passable*)
- 0-9.9: fail (*insuffisant*)

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR SPLIT01	incoming@unist.hr +385 21 440 343	http://www.unist.hr/InternationalRelations/ERASMUS/IncomingStudents/tabid/1273/Default.aspx
F TOULOUS03	Rosemary Duchesne (FSI) rduchesne@adm.ups-tlse.fr	http://www.univ-tlse3.fr/77142189/0/fiche_pagelibre/&RH=rub06&RF=1353315303613

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR SPLIT01	incoming@unist.hr +385 21 440 343	http://www.unist.hr/InternationalRelations/ERASMUS/IncomingStudents/tabid/1273/Default.aspx
F TOULOUS03	Rosemary Duchesne (FSI) rduchesne@adm.ups-tlse.fr	EU students mandatory to have the European Health card, private insurance also highly recommended. It's obligatory to subscribe in France an insurance "responsabilité civile" for any accident or incident during studies or placements in France (about 16 €). http://www.univ-tlse3.fr/77142189/0/fiche_pagelibre/&RH=rub06&RF=1353315303613

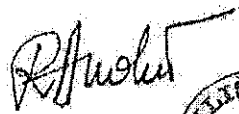

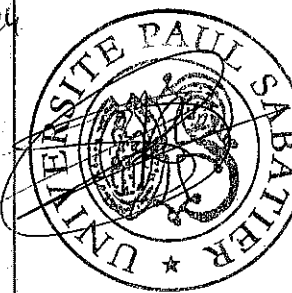
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR SPLIT01	incoming@unist.hr +385 21 440 343	http://www.unist.hr/InternationalRelations/ERASMUS/IncomingStudents/tabid/1273/Default.aspx
F TOULOUS03	Rosemary Duchesne rduchesne@adm.ups-tlse.fr	http://www.univ-tlse3.fr/77142189/0/fiche_pagelibre/&RH=rub06&RF=1353315303613

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷
HR SPLIT01	Prof. Dr. Roko Andričević Vice rector for International Relations	26/3/2014	 
F TOULOUS03	Séverine Lor Head of European Office	01/04/2014	

⁷ Scanned signatures are accepted