



# Erasmus+ Programme

**Key Action 1**  
**– Mobility for learners and staff –**  
**Higher Education Student and Staff Mobility**

## **Inter-institutional<sup>1</sup> agreement 2017-20[21]<sup>2</sup>** **between programme countries**

**[Minimum requirements]<sup>3</sup>**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### **A. Information about higher education institutions**

<b>Name of the institution</b> (and department, where relevant)	<b>Erasmus code</b>	<b>Contact details<sup>4</sup></b> (email, phone)	<b>Website</b> (eg. of the course catalogue)
University of Split Livanjska 5, HR- 21000 Split  Faculty of Science Ruđera Boškovića 33, 21000 Split	HR SPLIT01	<b>Institutional coordinator:</b> Ana Čosić International Relations Office e-mail: <a href="mailto:acosic@unist.hr">acosic@unist.hr</a> Tel: +385 21 440 343 Fax: +385 21 440 344  <b>Faculty coordinator:</b> Ani Grubišić, PhD <a href="mailto:ani.grubisic@pmfst.hr">ani.grubisic@pmfst.hr</a>	<a href="http://www.unist.hr">www.unist.hr</a>  <a href="http://www.pmfst.hr/eng/">http://www.pmfst.hr/eng/</a>
Universität Bremen	D-BREMEN01	<b>Institutional coordinator:</b> Barbara Hasenmüller International Office e-mail: <a href="mailto:euprog@uni-bremen.de">euprog@uni-bremen.de</a>	<a href="http://www.uni-bremen.de/en/university.html">http://www.uni-bremen.de/en/university.html</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Institute of Environmental Physics, Otto-Hahn-Allee 1, 28359 Bremen, Germany	Phone: +49-421-218-60362 Fax: +49-421-218-60370
	<b>Departmental coordinator:</b> PD dr. Annette Ladstätter-Weißmayer e-mail: <a href="mailto:lad@iup.physik.uni-bremen.de">lad@iup.physik.uni-bremen.de</a>

**B. Mobility numbers<sup>5</sup> per academic year**

[Paragraph to be added, if the agreement is signed for more than one academic year:]

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
HR SPLIT01	D-BREMEN01	0521	Environmental Sciences	2 <sup>nd</sup>	2 students x 5 months	
		0533	Physics	1 <sup>st</sup>	10 months total	
D-BREMEN01	HR SPLIT01	0521	Environmental Sciences	2 <sup>nd</sup>	2 students x 5 months	
		0533	Physics	1 <sup>st</sup>	10 months total	

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
HR SPLIT01	D-BREMEN01	0521	Environmental Sciences	2 teachers x 5 days x 8 hours min.	2 persons x 5 days x 8 hours min.
		0533	Physics	10 days total	10 days total

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*):  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

D-BREMEN01	HR SPLIT01	0521	Environmental Sciences	2 teachers x 5 days x 8 hours min.	2 persons x 5 days x 8 hours min.
		0533	Physics	10 days total	10 days total

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HR SPLIT01		Croatian	English	English B2 Croatian	English C1
D-BREMEN01		German	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

#### HR SPLIT01:

In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: [erasmus@unist.hr](mailto:erasmus@unist.hr)

**D-BREMEN01:** See annex

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
HR SPLIT01	1 June	1 November
D-BREMEN01	31st of May for winter semester and whole academic year	30th of November for summer semester

[\* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 4-6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

The above parties agree to co-operate in the activities shown below within the Erasmus + programme. Both parties agree to abide by the principles and conditions set out in the Guidelines for Applicants and Erasmus Charter. Both parties undertake to abide by the bilaterally agreed terms of this co-operation agreement.

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

**F. Information**

**1. Grading systems of the institutions**

**HR SPLIT01:**

<http://eng.unist.hr/InternationalRelations/AcademicInformation/tabid/413/Default.aspx>

Traditional Grading system is as follows:

- 1 – fail
- 2 – pass, sufficient
- 3 – good
- 4 – very good
- 5 – excellent

**D-BREMEN01:**

Sehr gut (Marks 1 and 1,3): Very good  
 Gut (Marks 1,7; 2 and 2,3): Good  
 Befriedigend (Marks 2,7; 3 and 3,3): Satisfactory  
 Ausreichend (Marks 3,7 and 4): Sufficient  
 Nicht ausreichend (Mark 5): Not sufficient/fail  
 An ECTS grading scale is not available

**2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>HR SPLIT01</b>	<a href="mailto:incoming@unist.hr">incoming@unist.hr</a> +385 21 440 343	<a href="http://eng.unist.hr/InternationalRelations/ERASMUS/tabid/414/Default.aspx">http://eng.unist.hr/InternationalRelations/ERASMUS/tabid/414/Default.aspx</a>
<b>D-BREMEN01</b>	Contact: <a href="mailto:incoming@uni-bremen.de">incoming@uni-bremen.de</a>	

**3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>HR SPLIT01</b>	<a href="mailto:incoming@unist.hr">incoming@unist.hr</a> +385 21 440 343	<a href="http://eng.unist.hr/InternationalRelations/ERASMUS/tabid/414/Default.aspx">http://eng.unist.hr/InternationalRelations/ERASMUS/tabid/414/Default.aspx</a>
<b>D-BREMEN01</b>	<a href="mailto:incoming@unibremen.de">incoming@unibremen.de</a>	

#### 4. Housing



The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>HR SPLIT01</b>	<a href="mailto:incoming@unist.hr">incoming@unist.hr</a> +385 21 440 343	<a href="http://eng.unist.hr/InternationalRelations/ERASMUS/tabid/414/Default.aspx">http://eng.unist.hr/InternationalRelations/ERASMUS/tabid/414/Default.aspx</a>
<b>D-BREMEN01</b>	<a href="mailto:incoming@unibremen.de">incoming@unibremen.de</a>	<a href="http://www.uni-bremen.de/en/international/your-stay-in-bremen/housing.html">http://www.uni-bremen.de/en/international/your-stay-in-bremen/housing.html</a>

The University of Bremen has included further requirements and information regarding points C. to F. of this Inter-Institutional-Agreement in the **Annex to Inter-Institutional Agreement, D BREMEN01, Physics** which is an integral part of this agreement.

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>7</sup>
<b>HR SPLIT01</b>	<b>Prof. Dr. Alen Soldo</b> Vice rector for Science and International Cooperation	<i>7/4/2017</i>	<i>[Signature]</i> 
<b>D-BREMEN01</b>	<b>Barbara Hasenmüller</b> Institutional Erasmus Coordinator	06/04/2017	<i>B. Hasenmüller</i> 

<sup>7</sup> Scanned signatures are accepted

