



Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility
Inter-institutional¹ agreement 2014-2021²
between programme countries
[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
Università di Trieste	I TRIESTE01	Administrative contacts: Ripartizione Mobilità Internazionale Piazzale Europa, 1 I-34127 Trieste Outgoing: studenti.outgoing@amm.units.it Incoming: studenti.incoming@amm.units.it Departmental coordinator: Prof. Alessandro Tossi Tel +39 405583673 atossi@units.it	General information http://www.units.it/internationalia Course catalogue: http://esse3web.units.it/esse3/Guide/Home.do http://esse3web.units.it/esse3/Guide/Home.do?jsessionid=8E152C6368684AD7EA48265B89921F22?cod_lingua=eng
University of Split	HR SPLIT01	International Relations Office Tel. + 385 21 440 343 Fax. +385 21 440 344 Email: acosic@unist.hr	General information: http://www.unist.hr/Default.aspx?alias=www.unist.hr/eng Course catalogue:

¹ Inter-institutional agreements can be signed by two or more higher education institutions

² Higher Education institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates

		http://www.unist.hr/InternationalRelations/CourseCatalogue/tabid/416/Default.aspx
	Departmental coordinator: Life sciences: Prof. Dr. Milica Klaričić-Bakula milica@pmfst.hr Pharmacy: Prof. Dr. Igor Jerković igor@ktf-split.hr	

B. Mobility numbers⁵ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st / 2 nd or 3 rd]	Number of student mobility periods Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
I TRIESTE01	HR SPLIT01	727	Pharmacy	1 st	1 x 6 months	
		429	Life Science			
HR SPLIT01	I TRIESTE01	727	Pharmacy	2 nd 3 rd	2 x 6 months	
		429	Life Science	2 nd 3 rd	2 x 6 months	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
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<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

ED)					
ITRIESTE01	HR SPLIT01	727	Pharmacy	/	/
		429	Life Science		
HR SPLIT01	ITRIESTE01	727	Pharmacy	1 x 1 week, 8 hours	/

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
ITRIESTE01		Italian		B1/B2	
HR SPLIT01		Croatian	English	English B1-B2	English C1

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

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⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europa.europa.eu/en/resources/european-language-levels-cefr>

I TRIESTE01: Integration of mobile students: Welcome Days, tutoring, Italian Lessons, Selections are made by fixed criteria: <http://www.units.it/internationalia>
Disabled students: <http://www2.units.it/disabili/>

HR SPLIT01:

<http://www.unist.hr/InternationalRelations/ERASMUS/IncomingStudents/tabid/1273/Default.aspx>

Administrative contact to which Transcript of Record and Attendance certificate have to be sent

Name of the institution (and department, where relevant)	Erasmus code	Contact details for Transcript of Records and attendance certificate ⁷ (email, phone)	Website (eg. of the course catalogue)
Università di Trieste	I TRIESTE01	Ripartizione Mobilità Internazionale Piazzale Europa, 1 I-34127 Trieste studenti.outgoing@amm.units.it	http://www2.units.it/internationalia/
University of Split	HR SPLIT01	International Relations Office Livanjska 5, HR - 21000 Split erasmus@unist.hr	http://www.unist.hr/InternationalRelations/CourseCatalogue/tabid/416/Default.aspx

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I TRIESTE01	May -to be confirmed by official mail year by year	November - to be confirmed by official mail year by year
HR SPLIT01	1 June	1 November

2.

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The receiving institution will send its decision within 4 weeks from nomination deadline. The University of Trieste will send its acceptance by email directly to the students.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

Any unilateral or bilateral decision to discontinue or modify the exchanges will be notified to the other party by 1 September 20XX and it will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

University of Trieste: web page link :<http://www2.units.it/internationalia/it/policy/>

⁷Contact details to send ToR and attendance certificate for outgoing students .

HR SPLIT01: <http://www.unist.hr/InternationalRelations/ImportantDocuments/tabid/413/Default.aspx>

2. Visa

University of Trieste

According to the requirements of the Erasmus Charter for Higher Education the University of Trieste will assist those of its incoming mobile staff/students who need a visa by issuing in a timely manner, upon request, the necessary documentation for the visa application (i.e. letters confirming staff/students status at the institution)

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I TRIESTE01	Incoming service: studenti.incoming@amm.units.it Telephone Information Service: from MONDAY to THURSDAY 12 a.m. - 1 p.m. Phone: +39 040 558 3024/2569	http://www2.units.it/internationalia/en/erasmus/
HR SPLIT01	incoming@unist.hr +385 21 440 343	http://www.unist.hr/InternationalRelations/ERASMUS/IncomingStudents/tabid/1273/Default.aspx

3. Insurance

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According to the requirements of the Erasmus Charter for Higher Education insurance cover is the responsibility of the mobile participant. In cases in which insurance cover is not automatically provided, the University of Trieste will inform and assist mobile participants.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I TRIESTE01	Incoming service: studenti.incoming@amm.units.it Telephone Information Service: from MONDAY to THURSDAY 12 a.m. - 1 p.m. Phone: +39 040 558 3024/2569	http://www2.units.it/internationalia/en/erasmus/
HR SPLIT01	incoming@unist.hr +385 21 440 343	http://www.unist.hr/InternationalRelations/ERASMUS/IncomingStudents/tabid/1273/Default.aspx

4. Housing

University of Trieste

According to the requirements of the Erasmus Charter for Higher Education the University of Trieste will guide incoming mobile participants in finding accommodation on the private market by providing websites offering rooms/flats on rent, associations offering accommodation and/or ESN service. Only few rooms are available at the Students hostel for students coming from non EU

countries. Availability of rooms may be subject to change year by year.

Information and assistance can be provided by the following persons and information sources:



Institution [Erasmus code]	Contact details (email, phone)	Website for information
I TRIESTE01	Incoming service: studenti.incoming@amm.units.it Telephone Information Service: from MONDAY to THURSDAY 12 a.m. - 1 p.m. Phone: +39 040 558 3024/2569	http://www2.units.it/internationalia/en/erasmus/
HR SPLIT01	incoming@unist.hr +385 21 440 343	http://www.unist.hr/InternationalRelations/ERASMUS/IncomingStudents/tabid/1273/Default.aspx

University of Trieste

Erasmus Student Network

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I TRIESTE01	ESN service: Piazzale Europa, 1 I-34127 Trieste info@esntrieste.it	http://www.esntrieste.it
HR SPLIT01	ESN Split: esn.split@gmail.com	http://www.unist.hr/InternationalRelations/ERASMUS/ESN/tabid/1421/Default.aspx

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ^a
I TRIESTE01	Prof. Maurizio Fermeglia - Rector	7/2/13	 alla Mo... ...azionale
HR SPLIT01	Prof. Dr. Roko Andričević, Vice rector	9/12/2013	 Prof. Dr. Roko Andričević

^a Scanned signatures are accepted