

Erasmus+ Programme
Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility
Inter-institutional¹ agreement 2014-2017
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details² (email, phone)	Website (eg. of the course catalogue)
Vytautas Magnus University International Office	LT KAUNAS01	Senior specialist Ms Juste Ceckauskaite J.Ceckauskaite@trt.vdu.lt +370 327 989 Institutional Coordinator Mrs. Zina Baltreniene office@trt.vdu.lt +370 327 986	www.vdu.lt/en
Faculty of Natural Sciences	LT KAUNAS01	Vice Dean Assoc. Prof. Dr. Saulius Mickevicius s.mickevicius@gmf.vdu.lt +370 37 327922	
Faculty of Informatics	LT KAUNAS01	Vice Dean Assoc. Prof. Dr. Sigita Pečiulytė s.peciulyte@if.vdu.lt +370 37 327900	

¹ Inter-institutional agreements can be signed by two or more higher education Institutions. The information about the institution (part A) and Mobility numbers (part B) can be added in the Annex of this Agreement.

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

University of Split Livanjska 5, HR- 21000 Split	HR SPLIT01	Institutional Coordinator: Ana Ćosić International Relations Office e-mail: acosic@unist.hr Tel: +385 21 440 343 Fax: +385 21 440 344	www.unist.hr
Faculty of Science	HR SPLIT01	Faculty coordinator: Milica Klaričić Bakula tel: +385 21 385133 e-mail: milica@pmfst.hr	

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Student Mobility:

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [students x months]	Student Mobility for Traineeships * [students x months]
LT KAUNASO 1	HR SPLIT01	421	Biology and Biochemistry	1 st , 2 nd	2x5	
LT KAUNASO 1	HR SPLIT01	441	Physics	1 st , 2 nd	2x5	
LT KAUNASO 1	HR SPLIT01	481	Computer Science	1 st , 2 nd	2x5	
LT KAUNASO 1	HR SPLIT01	461	Mathematics	1 st , 2 nd	2x5	
HR SPLIT01	LT KAUNASO 1	421	Biology and Biochemistry	1 st , 2 nd	2x5	
HR SPLIT01	LT KAUNASO 1	441	Physics	1 st , 2 nd	2x5	

HR SPLIT01	LT KAUNAS0 1	481	Computer Science	1 st , 2 nd	2x5	
HR SPLIT01	LT KAUNAS0 1	461	Mathematics	1 st , 2 nd	2x5	

Staff Mobility:

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subje ct area code [ISCE D]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [Average duration per person]	Staff Mobility for Training * [Average duration per person]
LT KAUNAS01	HR SPLIT01	421	Biology and Biochemistry	2 days	
LT KAUNAS01	HR SPLIT01	441	Physics	2 days	
LT KAUNAS01	HR SPLIT01	481	Computer Science	2 days	
LT KAUNAS01	HR SPLIT01	461	Mathematics	2 days	
HR SPLIT01	LT KAUNAS01	421	Biology and Biochemistry	5 days/8 hours	
HR SPLIT01	LT KAUNAS01	441	Physics	5 days/8 hours	
HR SPLIT01	LT KAUNAS01	481	Computer Science	5 days/8 hours	
HR SPLIT01	LT KAUNAS01	461	Mathematics	5 days/8 hours	

**Optional: study cycle is optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country.*

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies	Staff Mobility for Teaching
LT KAUNAS01		EN	LT	B2	B2
HR SPLIT01		Croatian	English	B2	C1

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements and information

Receiving institution [Erasmus code]	Optional: additional requirements	Optional: additional information
LT KAUNAS01		Useful information: www.vdu.lt/en/studies/useful-information Disability-Friendly University: www.vdu.lt/en/studies/why-vmu/a-disabled-friendly-university Summer Schools: www.vdu.lt/en/studies/summer-schools
HR SPLIT01:	In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: erasmus@unist.hr	

³For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term*	Spring term*	Contacts
LT KAUNAS01	June 1st	November 15th	Senior specialist Ms Juste Ceckauskaite J.Ceckauskaite@trt.vdu.lt +370 327 989
HR SPLIT01	1 June	1 November	incoming@unist.hr +385 21 440 343

* to be adapted in case of a trimester system

2. The receiving institution will send its decision within 5 weeks.
The receiving institution will send its decision within 4-6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement
The agreement may, at any time during its period of validity, be amended or terminated by the involves parties upon prior notices in writing. In the event of unilateral agreement termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2014 will only take effect as of 1 September 2018. Neither the European Commission nor the National Agencies can be held responsible in case of conflict.

F. Information

1. Grading systems of the institutions

Institution [Erasmus code]	Website for information
LT KAUNASO 1	www.vdu.lt/en/studies/academic-information/system-of-credits-and-grading
HR SPLIT01:	http://www.unist.hr/InternationalRelations/ImportantDocuments/tabid/413/Default.aspx

It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁴. A link to a webpage or the annex to this agreement can be enough.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT KAUNAS01	Senior Specialist Ms Juste Ceckauskaite, J.Ceckauskaite@trt.vdu.lt , +370 327 989	www.vdu.lt/en/studies/useful-information/
HR SPLIT01	incoming@unist.hr +385 21 440 343	http://www.unist.hr/InternationalRelations/ERASMUS/IncomingStudents/tabid/1273/Default.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT KAUNAS01	Senior Specialist Ms Juste Ceckauskaite, J.Ceckauskaite@trt.vdu.lt , +370 327 989	www.vdu.lt/en/studies/useful-information/
HR SPLIT01	incoming@unist.hr +385 21 440 343	http://www.unist.hr/InternationalRelations/ERASMUS/IncomingStudents/tabid/1273/Default.aspx

⁴http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

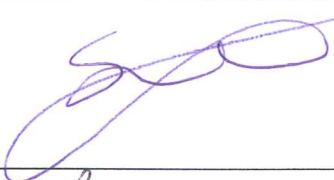
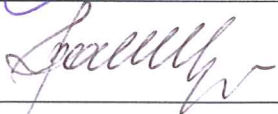

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT KAUNAS01	housing@osa.vdu.lt +370 37 327 977	www.vdu.lt/en/studies/useful-information/accommodation
HR SPLIT01	incoming@unist.hr +385 21 440 343	http://www.unist.hr/InternationalRelations/ERASMUS/IncomingStudents/tabid/1273/Default.aspx

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
LT KAUNAS01	Vice Dean Faculty of Natural Sciences Assoc. Prof. Dr. Saulius Mickevičius	16/12/ 2013	
LT KAUNAS01	Institutional Coordinator Mrs. Zina Baltreniene	18.12.2013	
HR SPLIT01	Prof. Dr. Roko Andričević		
	Vice rector for International Relations	16/12/13	