

<p>UNIVERZA V LJUBLJANI/UNIVERSITY OF LJUBLJANA</p> <p>Faculty of Maritime Studies and Transport Portorož</p>	<p>SI LJUBLJA01</p>	<p>Institutional coordinator: Katja Cerjak Univerza v Ljubljani, Kongresni trg 12, SI-1000 Ljubljana Phone: (01) 2418 590 Fax: (01) 2418 593 E-mail: Katja.Cerjak@uni-lj.si</p> <p>Departmental coordinator: Dušica Frank, univ.dipl.inž.tehnol.prom. Erasmus Coordinator Faculty of Maritime Studies and Transport Portorož, Put pomorščakov 4, 6320 Portoriž, Slovenia Phone: 00386 5 6767160 Fax: 00386 5 6767161 E-mail: international@fpp.uni-lj.si</p>	
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B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods Student Mobility for Studies / Student Mobility for Traineeships *	
					[total number of months of the study periods]	
SI LJUBLJA01	HR SPLIT 01	02.6 04.2 06.0 16.4	Transport and Traffic Studies Business Studies with Technology Engineering, Technology Nautical Science, Navigation	1 st , 2 nd and 3 rd	20 (4 students x 5 months)	/
HR SPLIT	SI	02.6	Transport and Traffic Studies	1 st , 2 nd	20 (4 students	/

01	LJUBLJA01	04.2 06.0 16.4	Business Studies with Technology Engineering, Technology Nautical Science, Navigation	and 3 rd	x 5 months)	
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** Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching <i>[total number of days of teaching periods]</i>	Staff Mobility for Training *
SI LJUBLJA01	HR SPLIT 01	02.6 04.2 06.0 16.4	Transport and Traffic Studies Business Studies with Technology Engineering, Technology Nautical Science, Navigation	25 days (5 persons x 5 days)	10 days (2 persons x 5 days)
HR SPLIT 01	SI LJUBLJA01	02.6 04.2 06.0 16.4	Transport and Traffic Studies Business Studies with Technology Engineering, Technology Nautical Science, Navigation	25 days (5 persons x 5 days)	10 days (2 persons x 5 days)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies	Staff Mobility for Teaching
HR SPLIT 01		Croatian	English	No minimum requirements for Croatian language Minimum level B for English language	No minimum requirements for Croatian language Minimum level B for English language
SI LJUBLJA01		English	Slovenian	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

HR SPLIT 01: <http://www.unist.hr/InternationalRelations/ERASMUS/tabid/414/Default.aspx>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
HR SPLIT 01:	1 June	1 November
SI LJUBLJA01:	15 th May	15 th November

2. The receiving institution will send its decision within 8 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

F. Information

1. Grading systems of the institutions

HR SPLIT 01:

<http://www.unist.hr/InternationalRelations/ImportantDocuments/tabid/413/Default.aspx>

SI LJUBLJA01:

10 = excellent (percentage of knowledge: 91 - 100 %),

9 = very good (81 - 90 %),

8 = very good (71 - 80 %),

7 = good (61 - 70 %),

6 = satisfactory (51 - 60 %),

5 - 1 = fail (less than 51 %).

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR SPLIT 01	incoming@unist.hr +385 21 440 344	http://www.unist.hr/InternationalRelations/ERASMUS/IncomingStudents/tabid/1273/Default.aspx
SI LJUBLJA01	/	http://www.infotujci.si/v/1/entry-and-residence

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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code]		
HR SPLIT 01	incoming@unist.hr +385 21 440 344	http://www.unist.hr/InternationalRelations/ERASMUS/IncomingStudents/tabid/1273/Default.aspx
SI LJUBLJA01	/	http://www.infotujci.si/v/32/health-insurance



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution n [Erasmus code]	Contact details (email, phone)	Website for information
HR SPLIT01	incoming@unist.hr +385 21 440 344	http://www.unist.hr/InternationalRelations/ERASMUS/IncomingStudents/tabid/1273/Default.aspx
SI LJUBLJA01	international@fpp.uni-lj.si	http://www.fpp.uni-lj.si/International_cooperation/erasmus_programme/student_exchange/accomodation/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
HR SPLIT 01	prof.dr.sc. Roko Andričević Vice Rector for Science and International Relations	07.03.2014.	
SI LJUBLJA01	Prof. Elen Twrdy, PhD Dean Faculty of Maritime Studies and Transport	11.03.2014	



³Scanned signatures are accepted

