



L-Università
ta' Malta



EUROPEAN UNIVERSITY OF THE SEAS

Staff Week

Sustainable HR for Professional Services Support Staff of HEIs

General information

Hosting Institution:	University of Malta, Office for Human Resources Management and Development
Staff Week Title	SEA EU Staff Week on Sustainable HR for Professional Services Staff of HEIs
Abstract: (few lines describing the staff week that SEA-EU partners can use for dissemination)	<p>Modern times have shown that it is proving to be difficult to attract and retain people in the current market scenario. Employers are faced with multiple issues including employee dissatisfaction with the financial packages offered, poor leadership, lack of recognition, lack of career progression opportunities, lack of flexibility, etc.</p> <p>HEIs are no exception and recruiting the right support staff is a very challenging task. HEIs are described as complex organizations with a range of stakeholders (www.thehighereducation.com) where academia and research rely on the administrative backbone. Professional services staff are the pillars of the Institution and hence investing in the right people is crucial for the success of the Institution.</p> <p>To retain people, employees have to feel valued. In today's era, employees have high expectations and are after a work life balance. Hence, employers need to look into offering more family friendly measures and find innovative ways to help parents return back to work.</p> <p>The aim of this Staff Week is a continuation of the good work started during the Staff Week organized by the University of Gdansk in October 2023. It aims to foster discussions, share experiences and identify tangible best practices that can be</p>

	implemented to attract and retain professional services staff within our HEIs amid the challenges we are facing in the current competitive markets.
Application details and deadline	Deadline 30/06/2024 To Apply click on : Registration Form
Dates of the staff week	October 22nd - October 24th 2024
Number of participants	Each SEA-EU 2.0 university can propose up to 2 participants.
Mobility costs	SEA-EU Budget / KA1
Contact	SEA-EU OFFICE : sea-eu@um.edu.mt

Contents

Target group / Expected profile of participants	HR professionals and HR administrative staff of the SEA-EU Alliance.
Requirements	English B1 (minimum) – ability to understand and participate in a staff week delivered fully in English
Agenda	<p>22 - 10 - 24 Day 1: UM Campus, Msida</p> <p>9:00 - 9:15 Meeting Point  Gateway Building</p> <p>9:15 - 9:30 Registration</p> <p>9:30 - 9:45 Welcome Address by Rector – Prof. Alfred J. Vella</p> <p>9:45 - 10:30 Introduction by Pro-Rector for Staff Affairs – Prof. Carmen Sammut.</p>

10:30 - 11:15 **Session 1** “Challenges faced by HR professionals” led by Ms Jacqueline Fenech – Director of the Office for Human Resources Management & Development

11:15 - 11:45 **Coffee Break**

11:45 - 12:45 **Session 2** Presentations by all SEA-EU partners: What is being done to attract and retain Professional Services Support Staff within our HEIs (*presentations should not exceed 15 minutes*)

12:45 - 14:30 **Lunch** (*provided*)

14:30 : 15:15 Msida Campus Tour

15:30 **End of Day 1**

23 - 10 - 24 | Day 2: Valletta Campus

9:15 - 9:30 **Registration**

9:30 - 10:30 **Session 1** “How to maintain Health & Wellbeing at the place of work” conducted by Dr Joan Camilleri - Head of Counseling Unit.

10:30 : 11:30 **Coffee Break**

11:00 - 12:00 **Workshop:** “The Importance of continuous training and development” led by Ms Amanda Ciantar – Manager, HR.

12:00 - 13:00 **Session 2** “Unions’ relevance in today’s day and age ” conducted by a representative from the UHM – Voice of the Workers.

13:00 - 14:30 **Lunch** (*provided*)

14:30 - 15:30 Valletta Campus tour

15:30 - 17:00 Guided sightseeing tour of the Valletta

19:00 - **Dinner** (*provided*)

	<p>24 - 10 - 24 Day 3: Valletta Campus, 9.15 – 13.00</p> <p>9:15 - 9:30 Registration</p> <p>9:30 - 10:00 Session 1 “Fostering teamwork and collaboration at the workplace” conducted by Ms Allison Darmanin, Faculty Manager.</p> <p>10:00 - 11:00 “Health and Safety at the workplace” led by Mr Mario Delicata.</p> <p>11:00 - 11:30 Coffee Break</p> <p>11:30 - 13:00 “The importance of Administration from the perspective of Academics”</p> <p>13:00 - 14:30 Lunch (<i>provided</i>)</p> <p>14:30 - 15:00 Closing remarks and Conclusion</p>
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Practical information

Accommodation	Welcome to Malta, Info Pack.pdf
Address of the course	L-Università ta' Malta (Msida Campus) University of Malta (Valletta Campus)

<p>How to join the staff week:</p> <p>If you are interested in joining this staff week, please contact: sea-eu@um.edu.mt</p> <p>— Or —</p> <p>The organizers of the staff week invite you to fill in the following form if you are interested in joining in: Registration Form</p> <p>Please contact the people in charge of mobility within your own institution to apply for an Erasmus mobility grants</p>
